

## Prince Edward County Fibre Fest Terms & Agreements

Saturday, May 26, 2018 – 9AM to 4:30PM

Picton Community Centre, Picton Main Street, Picton, ON K0K 2T0

### Qualifications

Your business or products must be related to the fibre arts or be agriculturally based.

If you are a food vendor, Confirmation of Insurance is required.

If you are involved with animal demonstrations (i.e. farmer or sheep shearer), Confirmation of Insurance is required.

**Each vendor will provide a Certificate of Insurance wherein the Prince Edward County Fibre Fest is listed as an additional insured party.**

Official Event Name: The Prince Edward County Fibre Fest

Locations to which the policy applies: Prince Edward Community Centre and Fairgrounds, 375 Picton Main Street, Picton, Ontario, K0K 2T0 and all other locations used by the name insured.

Official Dates: Friday, May 25th-Saturday, May 26th, 2018.

Please send us a copy of your insurance certificate by April 30th, 2018.

### Registration Deadline

The deadline for submitting your completed Registration Form and rental payment in full is December 31, 2017. Registration may be possible after that date based on booth availability.

### Refund Deadline

If a vendor chooses to cancel prior to April 1, 2018 and the PEC Fibre Fest is able to fill the spot, a full refund will be given. Unfortunately, after April 1, 2018, no refunds can be given.

### Booth Preferences, Sizes & Locations

We will do everything possible to accommodate the booth preference(s) indicated on your Vendor Registration Form. Priority is given to returning vendors in good standing. In the event that your booth preference(s) cannot be accommodated, you will be contacted to have alternative arrangements made.

### Further Agreements

Access to all vendor space will be granted for booth set-up on May 25 from 3PM to 7PM, and again on May 26 from 7:30AM.

All booth merchandise must remain within the designated boundaries of the rented space.

Signs and displays must not be so large as to interfere with the view of neighbouring booths.

Vendors must keep their booth displays intact from 9AM to 4:30PM, and must have a representative present during these operational hours.

Vendors are responsible for keeping their booths clean and for cleaning their area at the end of the festival.

No unauthorized animals are permitted at the event, unless it is a certified service animal.

By participating in this event you are giving permission for your booth to be photographed by the Prince Edward County Fibre Fest and by the public. Additionally, we, Prince Edward Fibre Fest may choose to use any of these photos in our promotional materials in the future.

The Prince Edward County Fibre Fest team shall not be liable for any personal injury or property damage, theft or casualty loss resulting from any cause whatsoever occurring on the festival premises.